

Contact Information

Name

Address

Phone

Agreement

Town of Monroe, hereinafter "Town", and the undersigned, hereinafter "Renter", mutually covenant and agree as follows:

1. Renter shall have the use of the Monroe North West Field for (event)

from this date & time mm/dd/yyyy -- : -- --

until this date & time mm/dd/yyyy -- : -- --

for the agreed upon amount outlined below.

2. Renter shall defend, hold harmless and indemnify the Town against any and all claims, liabilities, damages or judgments (and all related expenses) asserted against, imposed upon or incurred by the Town, which may arise out of the rental of the MNWF by the Renter, or by the negligence and / or failure to discharge responsibilities by any agent, employee, representative, guest or invitee of the Renter in the rental or use of the MNWF.

3. Use of the MNWF is subject to the full and complete compliance with the following conditions:

- 1. Renter shall be responsible for leaving the MNWF in the same condition as immediately before the Renter's use of the MNWF
- 2. **Renter shall pay a \$20.00 per hour charge or the contracted cost for all cleaning and damage repair that needs to be done; this amount will be deducted from the deposit.**
- 3. Renter shall have the use of the bleachers, snack shack, lights, electrical power and other facilities within the MNWF, and shall be responsible for all such equipment and facilities.
- 4. Replacement cost for all missing and/or damaged items will be deducted from the deposit.
- 5. The Town reserves the right to refuse permission for the use of the MNWF to any person or group.

4. **DAMAGE DEPOSIT:** For the use of the MNWF, Renter shall pay \$20 damage deposit, **which must be paid and received with this contract to reserve the MNWF.** The deposit shall be returned to the Renter within thirty (30) days following the event, less deduction(s) for damages or other costs, if any.

5. In the event the Renter violates any of the conditions of this Rental Agreement, Renter shall forfeit the deposit. In addition, Renter shall be responsible to the Town for the payment of any costs, expenses or damages in addition to the deposit forfeiture.

6. Renter shall pay to the Town the rental sum of \$25 per day, thirty (30) days prior to the date of use. Cancellation of the request for use of the MNWF will entitle Renter a return of the rental sum and deposit, provided, the cancellation is made in writing and submitted to the Finance Office fourteen (14) days prior to the date of use. Any cancellation

less than fourteen (14) days in advance shall result in the forfeiture of the rental sum and deposit.

7. Renter shall not permit the sale of alcoholic beverages on the premises, except as is provided by paragraph eight (8) of this agreement.

8. Alcoholic beverages may only be provided by obtaining a Special Events license or Temporary Malt Beverage license from the City Council.

9. Renter shall not permit the consumption of alcoholic beverages on the premises, except as is provided by paragraph ten (10) of this agreement.

10. Alcoholic beverages may only be consumed on the premises if a Permit is acquired by the board (SDCL 35-1-5.5). To obtain this permit; start by filling out an Alcohol Consumption Permit application.

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